



Canada Border Services Agency  
International Events and Convention Services Program  
3rd Floor- 1611 Main Street  
Vancouver, BC  
V6A2W5

September 20, 2018

File#PAC\_2018\_12348

Canadian Fitness Professionals Inc.  
110-225 Select Avenue  
Toronto, ON  
M1X 0B5

In response to your correspondence dated September 17, 2018; the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

Vancouver Fitness Expo  
November 15-18, 2018  
Vancouver Convention Centre  
Vancouver, BC

Your request for Border-to-Show privileges has been granted. The CBSA has advised its ports of entry to allow your goods to move directly to the show site (once they have been reported to CBSA at the first port of entry) where officials will perform the necessary clearance procedures.

The information provided to the CBSA states there will be approximately 600 attendees of which 2% are foreign to Canada. The event is open to the general public with sales of merchandise taking place.

This event is expecting approximately 6 foreign exhibitors who are importing fitness apparel, accessories, nutritional supplements, display booths, publications and convention material for use at the event. Non-Canadian exhibitors may import display items and exhibit booths temporarily as outlined in the provisions of tariff classification **9993.00.00.00** duty free, on the condition that the goods will be exported from Canada upon the completion of the event.

Foreign nationals may engage in exhibiting, selling or displaying goods without a work permit provided they are not selling to the general public. **Direct sales to the general public require a work permit.** For more information please visit: [www.cic.gc.ca/english/work/index.asp](http://www.cic.gc.ca/english/work/index.asp)



Foreign exhibitors importing goods into Canada from the United States should consult with U.S. Customs and Border Protection (USCBP) prior to shipping any convention materials. It is required that goods valued over \$2000USD be reported to USCBP. USCBP may document the goods on a form 4455 in order to identify the goods upon return to the US.

The IECSP has been informed that RHB Logistics Customs Broker has been designated as the official customs broker for this event, facilitated by Levy Show Service. If you have any questions regarding importing meeting materials into Canada or if you wish to inquire as to the brokerage services provided, please contact April Cheng at 604-2774-1726.

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship. Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit:

<http://www.cic.gc.ca/english/information/inadmissibility/index.asp>

**If you have attendees from visa-requiring countries** ([www.cic.gc.ca/english/visit/visas.asp](http://www.cic.gc.ca/english/visit/visas.asp)), please contact the Special Events Unit of Citizenship and Immigration Canada (CIC) at [special.events@cic.gc.ca](mailto:special.events@cic.gc.ca) with the specifics of your event. They will assess the visa requirements of your event.

To ensure that organizers and participants of your event are aware of requirements for entry to Canada, the information provided to the CBSA may be shared with CIC. The CIC may, in turn contact event organizers to confirm details of your event and provide further direction regarding admission to Canada for those attending your event.

To facilitate border procedures it is recommended that foreign attendees and exhibitors be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,

Sheila A. Curran



Canada Border Services Agency    Agence des services  
frontaliers du Canada

Border Services Officer, Operations Branch  
Canada Border Services Agency / Government of Canada  
[sheila.curran@cbsa-asfc.gc.ca](mailto:sheila.curran@cbsa-asfc.gc.ca) / Tel: 604-775-5379 / TTY: 866-335-3237

Agent des services frontaliers, Direction générale des opérations  
Agence des services frontaliers du Canada / Gouvernement du Canada  
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cc :    April Cheng, Levy Show Service

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Citizenship and Immigration Canada) for the purposes of providing assistance with admissibility requirements.*