



## IMPORTANT DEADLINES

### Shipping & Customs

Freeman

Advance Freight Start - **Monday, July 17, 2023, 8:30 am**

Advance Warehouse Deadline - **Wednesday August 9, 2023, 4:00 pm** (Premium will be applied after this date)

Show Site Receiving - **Wednesday August 16, 2023, at 2:00 pm** (per targeted move in)

Show Site Deadline - **Thursday August 17, 2023, at 8:00 pm**

### Show Decorator (booth furnishings, material handling)

Freeman

Furnishings Online Discount Date - **Wednesday, July 19, 2023**

Flooring Deadline Date - **Wednesday, July 19, 2023**

### Internet, Sample Food & Beverage Authorization, Parking Pass, etc

MTCC

Booth services early bird rate – **August 2, 2023**

Fire Safety Form Submission – **July 16, 2023**

### Lead Retrieval

Conexsys

Early bird deadline – **Friday, August 4, 2023**

Exhibitor Badge Registration – **August 13, 2022**

### Power & Lighting & Banner Hanging

SHOWTECH

Discount Pricing – **August 2<sup>nd</sup>, 2023**

Regular Pricing – **August 3<sup>rd</sup> - August 15<sup>th</sup>, 2023**

### Insurance

Send insurance certificate to [smartinez@canfitpro.com](mailto:smartinez@canfitpro.com) by **July 31, 2023**

### Hotel and Accommodations

[Click link](#) for participating hotels and contact information.

Discount Pricing – **July 2023** \*based on availability

### Kitting

Harrison Mailing

Send digital proof by or before **May 31, 2023**, to [smartinez@canfitpro.com](mailto:smartinez@canfitpro.com) to get approval and address of fulfillment house.

Insert Shipping deadline to arrive at fulfillment house – **July 31, 2023**