



1. Service Excellence - Your MTCC Team

MEET THE DEPARTMENTS THAT WORK DIRECTLY WITH EXHIBITORS:

Exhibitor Services Centre

The Exhibitor Services Centre provides a one-stop shopping experience for exhibitors and the Exhibitor Services team works with each exhibitor as they prepare for the show and acts as a liaison for all services provided by the MTCC. Our team can assist with placing orders or for last-minute needs at our on-site service desk.

Phone: (416) 585-8387

Email: exhibitor-services@mtccc.com

Booth Cleaning Services

Interior booth cleaning is available from the Metro Toronto Convention Centre (MTCC) on an exclusive basis from our highly efficient Cleaning Services Department. Interior booth cleaning services include: vacuuming, dusting, emptying wastebaskets, and cleaning of tables. Additional exhibit booth cleaning options are available upon request.

www.mtccc.com/order

Business Centre Services

Our services include photocopying, faxing, printing, outbound courier service, internet access, and a selection of office supplies and tools. Please contact our Business Centre to arrange for large, customized printing projects well in advance.

North Building, Level 300: Mon – Fri: 8:00am – 4:00pm

South Building, Level 800: Mon – Fri: 8:30am – 4:30pm

Phone: (416) 585-8387

Email: businesscentre@mtccc.com

Food & Beverage / Catering Services

Our award-winning culinary team provides a full range of catering solutions to create a unique experience at your booth. Please contact our experienced food and beverage team to discuss your catering requirements. Food and beverage services are exclusive to the MTCC. Our team can also provide guidance on food sampling requests as well.

Phone: (416) 585-8144

Email: catering@mtccc.com

Internet / Telecom. Services

Internet and telecommunication services are available from the MTCC on an exclusive basis. Our technology specialists are available to provide you state-of-the-art services directly to your booth. Wireless and wired internet services are available to every exhibitor based on the requirements of each exhibit space. Please contact one of our specialists to discuss your requirements or for any technical questions.

Phone: (416) 585-3596

Email: technology@mtccc.com

www.mtccc.com/order

Parking Services

Exhibitor parking passes are available for each event in our easily accessible, security-patrolled indoor parking garages. With space for over 1,700 cars our garages available 24/7, and are located steps away from the show floor.

www.mtccc.com/order

Electrical Power

SHOWTECH Power & Lighting provides all electrical, display-feature lighting, mechanical, plumbing, gas, and air services on an exclusive supplier basis. SHOWTECH also exclusively hangs all decorative material, signs and banners that are required to be attached to the facility structure. For questions or to place your electrical order, please contact SHOWTECH directly.

Phone: (905) 283-0550

Email: info@showtech.ca

www.showtech.ca

Emergency Contact

Should you experience an emergency during your time at the MTCC, please contact our Security Department at (416) 585-8160. Please also review our [emergency procedures document](#) included in this package.